



Dear Parent/Carer

4th April 2025



We would just like to thank you for all your support as we reach the final few weeks for your child. Year 11 have been an absolute credit to us. For many they have already completed some examinations in their vocational courses and their approach to the mock examinations has been excellent. Please congratulate them and remind them how important the next few weeks are.



Two of our key values are to **Aim High** and **Never Stop Learning**: both never more important than now for your child. Your child's last ever school report is available on Arbor. Please discuss this with them and encourage them to attend our Easter and after school sessions (information attached). It is important that the examinations are approached seriously by all students to ensure maximum benefit from the experience. Please ensure your child:



- has enough **sleep** the night before their exams.
- has a full set of **equipment** to enable them to sit the examination (see attached list).
- arrives for the examination **on time**, making use of breakfast club and revision sessions **from 8am**. If students usually take a bus to school, it is advisable to catch an earlier bus to ensure they are in school with plenty of time to feel prepared.
- follows behaviour expectations for exams which includes no talking, no turning round, no communication of any kind with other students and always following the instructions of Exams staff.
- brings **a bottle of water** with them to exams. This bottle must not have a label and be clear so that you are able to see through it.



It is essential everyone is aware of the exam regulations so please ensure that you have read through the attached information and have discussed it with your child. The key message to emphasise is that **students cannot bring any electronic device**, for example, a mobile phone or earphones into an exam nor can they have any revision notes or a watch. A calculator is only permitted for certain examinations. Failure to follow these expectations can lead to disqualification.



Please ensure your child is aware of the dates and times of their summer examinations (overall timetable attached). Morning examinations start at 9.00am and afternoon examinations at 1.15pm. Students are required to be at their exam venue at least 10 minutes before the scheduled start. Your child will receive their own personalised timetable after Easter with their seat numbers on.



We were very impressed with how your child responded to their mock examinations however we are sensitive to the pressure examinations can place on our students. If you have any concerns about your child's wellbeing, please do not hesitate to get in touch. Our staff are very experienced in offering advice and guidance during examination and assessment periods. Many thanks in advance for your support.

Yours faithfully

Mrs J Benigno
Deputy Headteacher